



William E. Keane
Chief of Police

TOWNSHIP OF WARREN POLICE DEPARTMENT

44 Mountain Boulevard
Warren, New Jersey 07059
(908) 753-1000
www.warrenpolice.com



NJSACOP

Permit to Carry

- 1) Complete Application [S.P. 642](#) - **DOUBLED SIDED and NOTORIZED**. The applicant must have his or her application endorsed by four **(4)** reputable persons, **of no relation**, who have known the applicant for at least three **(3)** years preceding the date of the application, and who shall certify the applicant is a person of good moral character and behavior.
(Must be 21 years of age or older).
- 2) Submit a money order in the amount of **\$150** made payable to **“The Warren Township Police Department”** **AND** a separate money order in the amount of **\$50** made payable to **“New Jersey State Police”**.
- 3) Submit two (2) current and clear passport size (or similar) photographs.
- 4) Complete **PART ONE** of the [Consent for Mental Health Records Search Form \(S.P. 066\)](#). Applicant must sign and date this form and be witnessed by another individual who is over the age of 18.
<https://nj.gov/njsp/info/pdf/firearms/sp-066.pdf>
- 5) The applicant **MUST** be fingerprinted by Identgo, (Fingerprints must be completed for initial AND renewal carry permits. It does not matter if you have previously been fingerprinted for firearms or for any other reason). First, contact Chief’s Secretary Tara Spiro at tspiro@warrenpolice.com who will provide you with a case number. Upon receiving the case number, visit UENROLL.IDENTOGO.COM to make an appointment for fingerprinting. When asked for the “service code” please use **2F164B**. When asked for **Warren Twp ORI #** please enter **NJ0182000**.
- 6) Provide a complete list detailing each handgun you intend to carry and proof of ownership.



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7) Each applicant shall demonstrate a thorough familiarity with the safe handling and use of each handgun(s) you intend to carry. Thorough familiarity with the safe handling and use of handguns shall be evidenced by:

a. Completion of a firearms training course substantially equivalent to the firearms training approved by the Police Training Commission as described by N.J.S.A. 2C:39-6j;

b. Submission of an applicant's most recent handgun qualification scores utilizing the handgun(s) he or she intends to carry as evidenced by test firings administered by a certified firearms instructor of a police academy, a certified firearms instructor of the National Rifle Association, or any other recognized certified firearms instructor

As per the New Jersey State Police, proof of qualification and training courses must be dated within six (6) months of the application. The information above shall be accompanied and validated by certifications of the appropriate instructor(s).

8) Upon completion, submit all paperwork and supporting documents, along with a copy of your birth certificate, passport, or naturalization document, to the Warren Township Police Department to the attention of Det. Mike Dollard.

NOTE: This process shall be the same for initial applicants, as well as renewal applicants. Please complete all steps as close together as possible. If fingerprinting or training classes are not completed in a timely manner, you may be asked to repeat one or more of the steps.